

# CLACKAMAS C800 RADIO GROUP

## BOARD OF DIRECTORS MEETING

May 22, 2024 at 9:00AM

In person: CCOM, 2200 Kaen Rd, Oregon City

or **Online via Zoom link**

1. Call the C800 Board of Directors meeting to Order - Chair Mahuna
2. Roll Call of Partners: (19/10)
  1. City of Canby
  2. City of Gladstone
  3. City of Lake Oswego
  4. City of Milwaukie
  5. City of Molalla
  6. City of Oregon City
  7. City of Sandy
  8. City of West Linn
  9. Aurora Fire District
  10. Canby Fire District
  11. Clackamas Fire District
  12. Colton Fire District
  13. Estacada Fire District
  14. Hoodland Fire District
  15. Molalla Fire District
  16. Sandy Fire District
  17. Tualatin Valley Fire & R.
  18. Clackamas County Sheriff
  19. Clackamas County Health
3. \*Approval of Minutes from March 20, 2024 Board Meeting - Chief Mahuna
4. Public Comment - Chief Mahuna
5. Public Hearing on Budget Committee's Recommended FY25 Budget
6. Communications - Mark Buchholz
7. \*Financial Reports for March & April 2024 - Mark Buchholz
8. Committee Reports
  - Executive Committee - Chief Mahuna
  - Technical Committee - Ron Polluconi
  - Citizen Accountability - Chief Mahuna
9. Old Business
  - Radio System Management - Ron Polluconi
    - Remaining site construction update
    - DVRS update
    - Researching reports of loud audio from Canby Police and Milwaukie
    - Microwave backhaul maintenance
  - \*Insurance on C800 equipment (USDD Controllers) located in Fire Stations
  - Financing remainder of Motorola contract
  - Replacement of Timberline generators
  - Legal support regarding possible contract overbilling

10. New Business

- a) \*Approval of Partner & Member fees for FY25
- b) \*Approval to open LGIP account
- c) \*Excess C800 Inventory - Mobiles & Portables
- d) \*University of Oregon seismic project - Backhaul request
- e) \*Approve BLM to join C800 as member (about 5-10 units)

11. Open Agenda

12. Next Board Meeting: June 19, 2024, 9:00am, at CCOM/online

13. Adjournment

\* indicates action requested

# CLACKAMAS C800 RADIO GROUP

## BOARD OF DIRECTORS MEETING

**Meeting Minutes of the March 20, 2024 Meeting**  
 This meeting was held via ZOOM.

**1. C800 Board Meeting Called to Order at 0903.**

**2. The following were in attendance:**

City of Canby: Chief Jorge Tro	Estacada Fire: Chief Ian O'Connor
City of Gladstone: Chief John Schmerber	Hoodland Fire:
City of Lake Oswego: Tina Burgess, Sue Scobert	Molalla Fire: Chief Jim Davis proxy
City of Milwaukie:	Sandy Fire District: DC Brian Stewart
City of Molalla: Chief Chris Long	TVF&R: Eric Kennedy
City of Oregon City: Chief Shaun Davis	
City of Sandy:	Clackamas County Sheriff: Capt. Robert Wurpes
City of West Linn: Chief Peter Mahuna	Clackamas County Health:
Aurora Fire: AC Mike Corless	CCOM: Cheryl Bledsoe, Meg Neece
Canby Fire: Chief Jim Davis	WCCCA: Ron Polluconi, Mark Buchholz
Clackamas Fire: DC Brian Stewart, Chuck Karlik	Colton Fire: Proxy
	Guests:

**3. Approval of Minutes – February 21, 2024 Board Meeting**

Chief Tro moved and Chief J. Davis seconded. Motion passed unanimously.

**4. Public Comment: Chief Mahuna - none**

**5. Communications: Mark Buchholz**

- PGE issuing retro rate increase, included in packet, for the Oak Grove Butte site and has gone back one year and increased rates by 392%. Mark has reached out to PGE, escalated, and has not gotten a response as of this meeting
- Not sure how they are determining a primary vs. secondary site. Of all 22 sites that C800 has, there are no others that approach this rate

**6. Accept Financial Report for February 2024: Mark Buchholz**

- Nothing of note for this month
- Chief Wurpes made a motion to accept the Feb. financial report as presented and Chief Corless seconded. Motion passed

**7. Committee Reports**

**Executive Committee: Chief Mahuna**

- Had a meeting yesterday to discuss financials

- Still no meeting with the attorney to discuss T3 issues. Looking to lock in a date in late April

**Technical Committee: Ron Polluconi**

- Met on the 14<sup>th</sup>
- Had an unusual power outage up at Memaloose caused by a mouse in the wires. Were able to get it resolved without using much generator fuel
- Still running on secondary core while continuing to troubleshoot the backhaul, about ready to cut back over. Have some firmware upgrades that need to be applied. No real user impact
- Have seen an increase in interference in the past 3 weeks. So far it has not had much impact on users. Spent the last couple weeks tracking it down and believe a solution should happen soon

**Citizen Accountability: Chief Mahuna**

- Dave Austin has been attending the budget meetings

**8. Old Business**

- Radio System Management: Ron Polluconi
  - i. Remaining site construction update
    - Don't have a lot going on right now. There is some ice damage at Timberline and more severe damage at Goat Mtn
    - Day Wireless went up an icy tower during a windstorm to resolve a connection. They had to get a CAT with a plow. Were able to get back to full stability
    - TDH site is 90% complete
  - ii. DVRS Update
    - This has been turned over to fire services to see how they would like everything set up
  - iii. Researching reports of loud audio from Canby and Milwaukie PD
    - Were able to replicate this, however, the staff is in trainings every other week, so this will take some time to figure out
  - iv. Wave Phone App as radio
    - This has a lot of additional features and holds promise
    - If you don't have a specific phone that is adapted for radio purposed, you Fiwon't have buttons (PTT, Emergency, Channels etc.)
    - This is also dependent on cellular network of the phone, so coverage could be spotty in some areas
    - This would allow wave/cellular only talk groups
    - Some benefits to this app
    - Licenses are fairly inexpensive, larger discount for the more you purchase
    - C. Karlik noted that he is waiting for a quote on 100 licenses from Day Wireless
      - Ron added that our network doesn't need a gateway
    - Cheryl asked if using the Wave app, is it tied into the logging recorder. Ron confirmed that it would only be on the logging recorders if you are on a talk group that is currently setup
    - Chief Mahuna asked how you would push 'radio' type buttons on a phone. Ron explained that there is a button on the front of the phone

- C. Karlik asked if they're also supporting the handhelds that Motorola sells. Ron explained yes, if you buy a next gen APX Next radios have cellular and wi-fi built into them and they can be setup to transition seamlessly
- Insurance on C800 equipment when in other agency's facility – Mark Buchholz
  - i. Mark has a request in to WHA, he hasn't received this quote back as of today
  - ii. Hoodland's damage is likely going to be covered by their insurance

## 9. New Business

- Review of Budget recommended by Budget Committee
  - i. Have a meeting scheduled for next Wednesday afternoon
  - ii. Mark let the group know that Motorola Financing came back with a current rate of 5.52% for financing over 7 years
    - Chief Schmerber asked if we can get that rate locked in by 5/30/24
    - Mark thought that was possible. He added that we have requested terms with no prepayment penalties if we were to pay the loan off early.
- A request has also been submitted to the County for a loan that would include the remaining Motorola costs and replacing the Timberline generator. No response yet.

## 10. Open Agenda

- Chief Tro noted that on April 17<sup>th</sup> the Police Chiefs conference is happening in Pendleton, so may want to adjust the next meeting date
  - i. If moved to May, the public hearing would also need to be moved. Chief Mahuna asked if the group was ok canceling the April meeting and moving to May. **The group agrees that we will cancel the April 17<sup>th</sup> meeting**
  - ii. Public hearing on the budget will be in May

## 11. Next Board Meeting

Next meeting will be April 22, 2024 at 0900 at CCOM/Zoom

## 12. Adjournment - Meeting adjourned at 9:30 AM

A large, light gray illustration of radio equipment is centered on the page. It includes a handheld radio with an antenna, a walkie-talkie, a radio tower, and a microphone. The entire illustration is enclosed within a faint circular border.

# Clackamas 800 Radio Group

Fiscal Year 2024-2025

Budget

May 22, 2024



5900 Pinefarm Ct  
Hillsboro, OR 97214  
(503) 690-4911

## C800 Budget Calendar for FY 2024-25 (FY25)

February 28, 2024	Publish 1 <sup>st</sup> Notice of Budget Committee Meeting
March 1, 2024	Agency Radio Count locked in for FY24 rates
March 4, 2024	Publish 2 <sup>nd</sup> Notice of Budget Committee Meeting
<b>March 13, 2024</b>	<b>Budget Committee Meeting</b>
March 18, 2024	Budget Committee Meeting #2
April 3, 2024	Budget Committee Meeting #3
May 1, 2024	Publish 1 <sup>st</sup> Notice of Budget Hearing
May 15, 2024	Publish 2 <sup>nd</sup> Notice of Budget Hearing
<b>May 22, 2024</b>	<b>Public Budget Hearing / Budget Approval</b>
June 19, 2024	Year-end re-appropriations and Final Budget Adoption



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## **FY 2024-25 BUDGET MESSAGE**

### **BACKGROUND**

The City of Canby, City of Gladstone, City of Lake Oswego, City of Milwaukie, City of Molalla, City of Oregon City, City of Sandy, City of West Linn, Aurora Fire District, Aurora Fire District, Canby Fire District, Clackamas Fire District, Colton Fire District, Estacada Fire District, Hoodland Fire District, Molalla Fire District, Sandy Fire District, Tualatin Valley Fire and Rescue, Clackamas County Sheriff, Clackamas County Health (herein after “Partners”) manage an ORS 190 organization named CLACKAMAS 800 RADIO GROUP (C800). The purpose of the CLACKAMAS 800 RADIO GROUP is to own and operate an effective and cost efficient 800MHz public safety radio communications system in support of public safety to benefit and protect the citizens of Clackamas County.

The organizational and governance format provides an effective approach to public safety communications benefiting law enforcement, the fire service, the emergency medical service and the public they serve through a cooperative, partner-managed, information sharing, communication system.

The formation occurred back in FY 2001-02, but due to the system not being completed there were no operational funds expended. The system became operational in FY 2002-03 and operational funds were collected and expended.

Clackamas County provided C800 the funding to construct the original 10 site 800MHz analog radio system. The C800 partners repaid the County through operating funds. In 2016 Clackamas County, on behalf of C800, placed a ballot measure on the ballot for the voters of the County to authorize a \$59M general obligation bond to upgrade and expand the system. The measure passed with a 70% margin of approval. The Bond funded upgrading the entire analog system to digital and expand coverage from 10 radio sites to 22 sites. The project was about 95% complete when the new system was put into operation on January 11, 2022. As we prepare to move into fiscal year 2024-25, the final 5% of the project’s punch list and closeout is being completed.

Washington County Consolidated Communications Agency (WCCCA) provides management and maintenance of the radio system under an Intergovernmental Agreement.





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## **GOAL**

The goal of C800 is to provide:

***"AN EFFECTIVE PUBLIC SAFETY VOICE AND DATA RADIO COMMUNICATIONS SYSTEM OPERATING AT MAXIMUM EFFICIENCY -- DELIVERING QUALITY SERVICE -- IN THE MOST COST EFFECTIVE MANNER."***

## **FUNCTION OF THE CLACKAMAS 800 RADIO GROUP**

CLACKAMAS 800 RADIO GROUP performs the following functions:

- A. Implementation of goals and objectives as established by the C800 Board of Directors including development and implementation of long-range plans to the extent funds are appropriated for that purpose by the Partners.
- B. Adoption of an annual budget and approval of budget modifications as required.
- C. Review and evaluate efforts for effectiveness and conformance with established objectives short and long term.
- D. Approval of new Partners.
- E. Approval of Members who will utilize the radio system and determination of a fee schedule for this use.
- F. Approval of future phases of the Radio System build out including funding strategies for capital and operating costs, recognizing that this power of C800 does not obligate the Partners to participate in the funding or management of future phases assets.
- G. Select and retain personnel as deemed appropriate or required for C800's operations.
- H. Resolve operating problems of the Radio System as brought before the C800 Board.

## **EXPLANATION OF BUDGET**

To enable C800 to perform the above, the Board has directed that a budget be prepared as is allowed under statute for an ORS 190 organization. This is a "Council of Government Budget Process" per ORS 294.900 through ORS 294.930 (as amended 2012). As an ORS 190 organization, CLACKAMAS 800 RADIO GROUP is not permitted to levy taxes.

The revenue for the agency is derived from its Partner contributions, fees and charges instituted for other system users, site use agreements with other entities, grants, and loans.



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The Board has adopted a funding formula based upon the number of radios programmed on the system. This formula takes the approved operating cost for C800 and divides it by the number of radios programmed onto the system. This per radio cost is then multiplied against the number of radios programmed by a particular agency on the system thus deriving that agency's cost.

### **FINANCIAL POLICY**

The financial policy of C800 is to run a fiscally sound cost conscience as well as an effective customer service organization. C800 operates on a modified accrual basis for accounting. The Board authorized the retention of the firm Talbot, Korvola, & Warwick, LLP to provide accounting services. The C800 Executive Committee provides oversight of payments made on C800's behalf.

C800's budget is being used to operate and maintain the radio system as well as to shape the agency and determine its long-term mission and objectives. Washington County Consolidated Communications Agency (WCCCA) provides both administrative and technical system management and maintenance of the radio system through an Intergovernmental Agreement.

Personnel loaned by the Partners, consultants, and various vendors perform other duties and services required. Currently, there are no personnel retained by C800 as employees.

### **FINANCIAL POLICY FEATURES**

As outlined above, services for the agency will be contracted for, or provided by, other governmental entities, private sector resources, or Partner agencies by direction of the Board. Likewise, the Board will approve material and service costs as required.

### **CHANGES FROM PREVIOUS BUDGET**

The following key items outline the changes from the approved FY24:

1. Continued elevated focus on stabilizing from the unexpected cost overruns discovered by the C800 Board in April of 2022.
2. Careful planning for operating fund balance by converting \$950,000 of current contract debt into a loan over seven years.
3. Changing the way fund balance is displayed regarding prepaid lease revenue and prepaid maintenance to prevent misrepresentation of fund balance.
4. The Proposed budget includes a re-budget of \$900,000 in projected sale of surplus radio



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equipment to Columbia County's 9-1-1 District. If this sale does not occur, there may be an unsustainable revenue shortfall in the coming fiscal year.

5. The Proposed budget includes an average 13.2% increase in Partner and Member fees.
6. The Proposed budget does not include needed replacement of dual diesel generators located at our Timberline site.
7. The Proposed budget was prepared using a Five Year Forecast to help observe and mitigate future potential financial cost overrun.

### **CHANGES IN FINANCIAL POLICY**

The financial policy has been approved by Board and there have been no changes.

### **CONCLUSION**

The Proposed FY25 budget includes a significant increase in revenue from Partner and Member agencies to Balance the proposed Budget and to bring operating revenue in line with operating expenses.

# Clackamas 800 Radio Group

Fiscal Year 2024-25 (FY25) Recommended Budget

Update: 05/22/24

Acct #	Account Description	Actual FY22	Actual FY23	Budget FY24	Estimated Year End FY24 as of 03/15/24	Proposed FY25 Budget Mtg #3 4/3/2024	Approved by Budget Committee	Adopted by Governing Board	Budget Pct Change from FY24
<b>Beginning Fund Balance</b>									
401-00	Unassigned Fund Balance	1,918,883	(856,827)	573,162	(1,161,821)	(751,138)	(751,138)		-231.1%
401-01	Prepaid Maintenance (P25/VRS)	5,879,764	6,107,631	0	6,083,496	6,081,616	6,081,616		0.0%
	Beginning Fund Balance	7,798,647	5,250,804	573,162	4,921,675	5,330,478	5,330,478	0	830.0%
<b>Revenue</b>									
405-00	Member Contracts	76,320	73,920	226,914	223,709	256,200	256,200		12.9%
410-00	Partner Fees	1,270,525	1,215,145	1,476,864	1,476,864	1,671,888	1,671,888		13.2%
430-00	Subscriber Radio Payments	990,599	11,561	0	0	0	0		0.0%
431-00	Interest Income	146	73	100	8,077	1,000	1,000		900.0%
435-00	Lease Income	249,344	73,148	89,177	72,168	92,000	92,000		3.2%
435-01	Lease Income from PGE	0	178,333	0	178,333	178,333	178,333		0.0%
440-00	Miscellaneous Income	228,665	0	900,000	13,817	900,000	900,000		0.0%
445-00	Additional Revenue	0	0	1,140,000	1,140,000	0	0		-100.0%
450-00	Bond Proceeds / Capital Solution	6,164,335	0	0	0	0	0		0.0%
451-00	Intergovernmental - Grant Funds	0	0	2,000,000	2,000,000	0	0		-100.0%
455-00	Bond Interest Income	0	0	0	0	0	0		0.0%
	<b>Total Revenue</b>	8,979,934	1,552,181	5,833,055	5,112,969	3,099,421	3,099,421	0	-46.9%
	<b>TOTAL RESOURCES</b>	<b>16,778,581</b>	<b>6,802,985</b>	<b>6,406,217</b>	<b>10,034,644</b>	<b>8,429,899</b>	<b>8,429,899</b>	<b>0</b>	<b>31.6%</b>
<b>Expense</b>									
<b>Personnel</b>									
	Salary	0	0	0	0	0	0	0	0.0%
	Benefits	0	0	0	0	0	0	0	0.0%
	<b>Subtotal Personnel</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Materials and Services</b>									
605-00	Site Rental	268,009	234,651	311,300	271,826	311,300	311,300		0.0%
610-00	Fuel (for generators)	29,285	8,753	25,000	24,658	26,000	26,000		4.0%
615-00	HVAC Maintenance	56,345	15,304	50,000	38,100	40,000	40,000		-20.0%
620-00	Landscape/Road Maintenance	3,700	29,228	20,000	28,532	30,000	30,000		50.0%
621-00	Office Supplies	0	162	900	0	200	200		-77.8%
625-00	Generator Maintenance	9,905	5,954	25,000	70,057	70,000	70,000		180.0%

# Clackamas 800 Radio Group

Fiscal Year 2024-25 (FY25) Recommended Budget

Update: 05/22/24

Acct #	Account Description	Actual FY22	Actual FY23	Budget FY24	Estimated Year End FY24 as of 03/15/24	Proposed FY25 Budget Mtg #3 4/3/2024	Approved by Budget Committee	Adopted by Governing Board	Budget Pct Change from FY24
630-00	UPS Maintenance	0	5,559	4,000	4,699	5,000	5,000		25.0%
635-00	Battery Maintenance	3,146	4,226	5,000	5,000	18,000	18,000		260.0%
640-00	Building/Site Maintenance	4,598	28,433	10,000	46,463	124,000	124,000		1140.0%
645-00	Insurance	70,360	66,218	70,000	66,279	70,000	70,000		0.0%
650-00	Utilities	107,234	108,333	105,000	124,326	130,000	130,000		23.8%
655-00	Consultant Services	51,521	5,300	35,000	2,325	10,000	10,000		-71.4%
660-00	WCCCA Contract Services	888,651	963,181	1,080,162	1,080,162	1,130,000	1,130,000		4.6%
665-00	Radio Maintenance Fees	39,853	11,820	35,000	108,058	50,000	50,000		42.9%
668-00	Fire Sta Alerting Maintenance	86,485	0	92,500	101,979	91,000	91,000		-1.6%
670-00	Legal Services	7,595	4,785	3,000	8,185	23,000	23,000		666.7%
675-00	Financial Services	9,021	18,063	9,600	14,822	10,000	10,000		4.2%
680-00	Audit Fees	6,875	10,085	7,500	7,450	9,000	9,000		20.0%
683-00	Capital Reserve	0	0	0	0	0	0		0.0%
685-00	Miscellaneous Expense	590	23,995	5,000	2,574	5,000	5,000		0.0%
686-00	Meeting Expense / Public notice	40	168	1,000	0	500	500		-50.0%
	Subtotal Material and Services	1,643,215	1,544,217	1,894,962	2,005,495	2,153,000	2,153,000	0	13.6%
<b>Capital</b>									
703-00	Capital Outlay	9,884,562	337,092	4,422,533	2,698,671	930,400	930,400		-79.0%
795-00	Debt Service	0	0	0	0	164,000	164,000		0.0%
	<b>Total Expenditures</b>	<b>11,527,777</b>	<b>1,881,309</b>	<b>6,317,495</b>	<b>4,704,166</b>	<b>3,247,400</b>	<b>3,247,400</b>	<b>0</b>	
800-00	Operating Contingency			50,000		200,000	200,000		300.0%
	<b>Total Appropriation</b>			<b>6,367,495</b>		<b>3,447,400</b>	<b>3,447,400</b>	<b>0</b>	<b>-45.9%</b>
	Revenue minus Expenses (net)	(2,547,843)	(329,128)	(484,440)	408,803	(147,979)	(147,979)	0	
	Recognized Prepaid Maintenance					(608,162)	(608,162)		
	Anticipated Savings 3% of M&S					64,590	64,590		
	<b>Ending Fund Balance</b>	<b>5,250,804</b>	<b>4,921,676</b>		<b>5,330,478</b>	<b>4,638,927</b>	<b>4,638,927</b>		
		Audited	Audited						
<b>Breakdown of Ending Fund Balance</b>									
	Prepaid Maintenance (P25/VRS)	6,081,616	6,081,616		6,081,616	5,473,454	5,473,454		

# Clackamas 800 Radio Group

## Fiscal Year 2024-25 (FY25) Recommended Budget

Update: 05/22/24

Acct #	Account Description	Actual FY22	Actual FY23	Budget FY24	Estimated Year End FY24 as of 03/15/24	Proposed FY25 Budget Mtg #3 4/3/2024	Approved by Budget Committee	Adopted by Governing Board	Budget Pct Change from FY24
401-02	Prepaid Revenue	26,015	1,880		0	0	0		
	Unassigned Fund Balance	(856,827)	(1,161,820)		(751,138)	(834,527)	(834,527)		
	Remaining PGE Prepaid lease	2,065,694	1,887,361		1,709,027	1,530,694	1,530,694		
	<b>Net available working capital</b>	<b>1,208,867</b>	<b>725,541</b>		<b>957,889</b>	<b>696,167</b>	<b>696,167</b>		

# CLACKAMAS 800 RADIO GROUP (C800)

## NUMBER OF RADIOS

Updated: March 1, 2024

## FY24 COST ALLOCATION

FY25 Annual Cost Per Radio:

\$732

FY24 Annual Cost Per Radio:

\$641

Partners	FY24 03/06/23 Radios	FY25 03/01/24 Radios
Aurora Fire	54	55
Canby Fire Dist	94	103
Canby Police	63	63
Clackamas County (AMR)	58	57
Clackamas County Sheriff	749	748
Clackamas Fire Dist	363	432
Colton Fire Dist	42	31
Estacada Fire Dist	55	54
Gladstone Fire	0	0
Gladstone Police	40	40
Hoodland Fire Dist	86	86
Lake Oswego Fire	91	88
Lake Oswego Police	121	105
Milwaukie Police	82	82
Molalla Fire	67	67
Molalla Police	42	42
Oregon City Police	103	103
Sandy Fire	67	0
Sandy Police	46	46
TVF&R (West Linn)	30	30
West Linn Police	51	52
<b>Total Partners</b>	<b>2,304</b>	<b>2,284</b>

FY24 Annual Fee	FY25 Annual Fee	Increase/ Decrease	Percent Change
34,614	40,260	5,646	16.3%
60,254	75,396	15,142	25.1%
40,383	46,116	5,733	14.2%
37,178	41,724	4,546	12.2%
480,109	547,536	67,427	14.0%
232,683	316,224	83,541	35.9%
26,922	22,692	(4,230)	-15.7%
35,255	39,528	4,273	12.1%
0	0	0	0.0%
25,640	29,280	3,640	14.2%
55,126	62,952	7,826	14.2%
58,331	64,416	6,085	10.4%
77,561	76,860	(701)	-0.9%
52,562	60,024	7,462	14.2%
42,947	49,044	6,097	14.2%
26,922	30,744	3,822	14.2%
66,023	75,396	9,373	14.2%
42,947	0	(42,947)	-100.0%
29,486	33,672	4,186	14.2%
19,230	21,960	2,730	14.2%
32,691	38,064	5,373	16.4%
<b>1,476,864</b>	<b>1,671,888</b>	<b>195,024</b>	<b>13.2%</b>

Members	Radios	Radios
Lake Oswego Public Works	57	57
Milwaukie Public Works	48	48
West Linn Public Works	28	28
Wilsonville PW	12	12
Wilsonville Transit	51	52
Boring Water District	2	2
Clack Community College	4	4
CC Code Compliance	6	6
CC Comm Corrections	50	50
CC District Attorney	3	3
CC Dog Services	5	5
CC Juvenile	5	5
CC Medical Examiner	4	4
CC Transportation	30	30
Clackamas River Water	4	4
City of Happy Valley	16	16
Lake Oswego Lake Corp	14	9
Sunrise Water Authority	12	12
Willamette Trolley	3	3
<b>Total Members</b>	<b>354</b>	<b>350</b>

FY24	FY25	Change	Pct
36,537	41,724	5,187	14.2%
30,768	35,136	4,368	14.2%
17,948	20,496	2,548	14.2%
7,692	8,784	1,092	14.2%
32,691	38,064	5,373	16.4%
1,282	1,464	182	14.2%
2,564	2,928	364	14.2%
3,846	4,392	546	14.2%
32,050	36,600	4,550	14.2%
1,923	2,196	273	14.2%
3,205	3,660	455	14.2%
3,205	3,660	455	14.2%
2,564	2,928	364	14.2%
19,230	21,960	2,730	14.2%
2,564	2,928	364	14.2%
10,256	11,712	1,456	14.2%
8,974	6,588	(2,386)	-26.6%
7,692	8,784	1,092	14.2%
1,923	2,196	273	14.2%
<b>226,914</b>	<b>256,200</b>	<b>29,286</b>	<b>12.9%</b>

<b>TOTAL BILLABLE</b>	<b>2,658</b>	<b>2,634</b>
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<b>-24</b>	<b>-0.9%</b>
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**Clackamas 800 Radio Group**  
**Profit & Loss Budget vs. Actual**  
 July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401-00 · Beginning Fund Balance	0.00	-1,141,177.00	1,141,177.00	0.0%
405-00 · Members Contracts	223,709.00	226,914.00	-3,205.00	98.6%
410-00 · Partners Fees	2,616,864.00	1,476,864.00	1,140,000.00	177.2%
430-00 · Subscriber Radio Payments	0.00	0.00	0.00	0.0%
431-00 · Interest Income	9,964.23	100.00	9,864.23	9,964.2%
435-00 · Lease Revenue				
435-01 · Lease Revenue from PGE	178,333.33	178,333.00	0.33	100.0%
435-00 · Lease Revenue - Other	72,168.19	89,177.00	-17,008.81	80.9%
<b>Total 435-00 · Lease Revenue</b>	<b>250,501.52</b>	<b>267,510.00</b>	<b>-17,008.48</b>	<b>93.6%</b>
440-00 · Miscellaneous Income	13,817.03	2,900,000.00	-2,886,182.97	0.5%
445-00 · Additional Revenue	0.00	1,140,000.00	-1,140,000.00	0.0%
451-00 · Intergovernmental - Grant Funds	1,407,440.37			
<b>Total Income</b>	<b>4,522,296.15</b>	<b>4,870,211.00</b>	<b>-347,914.85</b>	<b>92.9%</b>
<b>Gross Profit</b>	<b>4,522,296.15</b>	<b>4,870,211.00</b>	<b>-347,914.85</b>	<b>92.9%</b>
<b>Expense</b>				
605-00 · Site Rental	268,836.41	311,300.00	-42,463.59	86.4%
610-00 · Fuel/Generators	23,484.11	25,000.00	-1,515.89	93.9%
615-00 · HVAC Maintenance	25,416.25	50,000.00	-24,583.75	50.8%
620-00 · Landscape Maintenance	35,112.00	20,000.00	15,112.00	175.6%
621-00 · Office Supplies	0.00	900.00	-900.00	0.0%
625-00 · Generator Maintenance	53,550.67	25,000.00	28,550.67	214.2%
630-00 · UPS Maintenance	2,698.92	4,000.00	-1,301.08	67.5%
635-00 · Battery Maintenance	-360.00	5,000.00	-5,360.00	-7.2%
640-00 · Building Maintenance	41,215.90	10,000.00	31,215.90	412.2%
645-00 · Insurance	66,279.00	70,000.00	-3,721.00	94.7%
650-00 · Utilities	103,990.38	105,000.00	-1,009.62	99.0%
655-00 · Consultant Services	2,125.00	35,000.00	-32,875.00	6.1%
660-00 · WCCCA System Fees	1,080,162.00	1,080,162.00	0.00	100.0%
665-00 · Radio Maintenance Fees				
665-01 · Radio Maintenance Service	21,515.37			
665-00 · Radio Maintenance Fees - Other	86,860.06	35,000.00	51,860.06	248.2%
<b>Total 665-00 · Radio Maintenance Fees</b>	<b>108,375.43</b>	<b>35,000.00</b>	<b>73,375.43</b>	<b>309.6%</b>
668-00 · Fire Sta Alerting Oper. Expense	117,158.03	92,500.00	24,658.03	126.7%
670-00 · Legal Services	3,698.00	3,000.00	698.00	123.3%
675-00 · Financial Services	14,085.99	9,600.00	4,485.99	146.7%
680-00 · Audit Fees	7,750.00	7,500.00	250.00	103.3%
685-00 · Miscellaneous Expenses	3,805.68	5,000.00	-1,194.32	76.1%
686-00 · Meeting Expenses	290.24	1,000.00	-709.76	29.0%
703-00 · Capital Outlay				
703-01 · Buildings & Land Improvement				
703-011 · Land Improvement	102,342.28	0.00	102,342.28	100.0%
703-012 · Building	132,621.65	0.00	132,621.65	100.0%
703-013 · Tower	285,624.20	0.00	285,624.20	100.0%
703-014 · Generator	3,506.30	0.00	3,506.30	100.0%
<b>Total 703-01 · Buildings &amp; Land Improvement</b>	<b>524,094.43</b>	<b>0.00</b>	<b>524,094.43</b>	<b>100.0%</b>
703-02 · Radio Backbone				
703-021 · Simulcast / Master Site	1,883,635.92	0.00	1,883,635.92	100.0%
703-022 · Subscriber Radios	0.00	0.00	0.00	0.0%
703-023 · Console Equipment	0.00	0.00	0.00	0.0%
703-024 · Paging	15,160.00	0.00	15,160.00	100.0%
<b>Total 703-02 · Radio Backbone</b>	<b>1,898,795.92</b>	<b>0.00</b>	<b>1,898,795.92</b>	<b>100.0%</b>
703-03 · Equipment				
703-031 · Security System	9,353.49	0.00	9,353.49	100.0%
703-032 · DC Power	36,383.58	0.00	36,383.58	100.0%
703-034 · Microwave	7,105.90	0.00	7,105.90	100.0%
703-035 · Test Equipment	0.00	0.00	0.00	0.0%
703-036 · Fire Station Alerting	151,388.46			
<b>Total 703-03 · Equipment</b>	<b>204,231.43</b>	<b>0.00</b>	<b>204,231.43</b>	<b>100.0%</b>
703-00 · Capital Outlay - Other	0.00	4,422,533.00	-4,422,533.00	0.0%
<b>Total 703-00 · Capital Outlay</b>	<b>2,627,121.78</b>	<b>4,422,533.00</b>	<b>-1,795,411.22</b>	<b>59.4%</b>

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**Clackamas 800 Radio Group**  
**Profit & Loss Budget vs. Actual**  
 July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget
<b>800-00 - Operating Contingency</b>	0.00	50,000.00	-50,000.00	0.0%
<b>Total Expense</b>	4,584,795.79	6,367,495.00	-1,782,699.21	72.0%
<b>Net Ordinary Income</b>	-62,499.64	-1,497,284.00	1,434,784.36	4.2%
<b>Net Income</b>	<b>-62,499.64</b>	<b>-1,497,284.00</b>	<b>1,434,784.36</b>	<b>4.2%</b>

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Clackamas 800 Radio Group

Profit & Loss Detail

April 2024

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>431-00 · Interest Income</b>							
Deposit	04/30/2024			Interest		1,048.95	1,048.95
Total 431-00 · Interest Income						1,048.95	1,048.95
Total Income						1,048.95	1,048.95
Gross Profit						1,048.95	1,048.95
<b>Expense</b>							
<b>605-00 · Site Rental</b>							
General ...	04/01/2024	AJE 86		To record pre-paid April rent in t...		1,495.00	1,495.00
Total 605-00 · Site Rental						1,495.00	1,495.00
<b>615-00 · HVAC Maintenance</b>							
Bill	04/19/2024	193916	Hunter-Davissou, Inc.	Labor, Truck Charge - Memaloose		1,096.25	1,096.25
Bill	04/30/2024	194339	Hunter-Davissou, Inc.	Labor, Truck Charge - Barton		1,220.00	2,316.25
Total 615-00 · HVAC Maintenance						2,316.25	2,316.25
<b>625-00 · Generator Maintenance</b>							
Bill	04/26/2024	4943A	Power Systems Plus	New SD cards & programming n...		2,366.45	2,366.45
Total 625-00 · Generator Maintenance						2,366.45	2,366.45
<b>635-00 · Battery Maintenance</b>							
Deposit	04/01/2024	47143	WCCCA	Reimbursement-Battery from Au...		-360.00	-360.00
Total 635-00 · Battery Maintenance						-360.00	-360.00
<b>640-00 · Building Maintenance</b>							
Bill	04/03/2024	3917	Lexicom Wireless	Furnish & install to fix ice damag...		7,468.74	7,468.74
Bill	04/03/2024	3918	Lexicom Wireless	GPS work - Highland Butte		2,069.66	9,538.40
Bill	04/18/2024	3924	Lexicom Wireless	Labor - add'l time on site - Highl...		1,014.31	10,552.71
Total 640-00 · Building Maintenance						10,552.71	10,552.71
<b>650-00 · Utilities</b>							
Check	04/15/2024	EFT	Comcast			218.30	218.30
Check	04/16/2024	EFT	NW Natural			19.22	237.52
Check	04/18/2024	EFT	PGE			187.32	424.84
Check	04/18/2024	EFT	PGE			357.73	782.57
Check	04/18/2024	EFT	PGE			405.15	1,187.72
Check	04/18/2024	EFT	PGE			419.97	1,607.69
Check	04/18/2024	EFT	PGE			420.67	2,028.36
Check	04/18/2024	EFT	PGE			441.11	2,469.47
Check	04/18/2024	EFT	PGE			518.25	2,987.72
Check	04/18/2024	EFT	PGE			530.68	3,518.40
Check	04/18/2024	EFT	PGE			577.04	4,095.44
Check	04/18/2024	EFT	PGE			789.19	4,884.63
Check	04/18/2024	EFT	PGE			931.29	5,815.92
Check	04/19/2024	EFT	PGE			285.92	6,101.84
Check	04/19/2024	EFT	PGE			350.82	6,452.66
Check	04/19/2024	EFT	PGE			373.09	6,825.75
Check	04/19/2024	EFT	PGE			375.41	7,201.16
Check	04/19/2024	EFT	PGE			698.05	7,899.21
Check	04/19/2024	EFT	PGE			859.64	8,758.85
Check	04/22/2024	EFT	PGE			35.82	8,794.67
Check	04/22/2024	EFT	PGE			309.91	9,104.58
Check	04/22/2024	EFT	PGE			714.99	9,819.57
Check	04/23/2024	EFT	PGE			343.10	10,162.67
Check	04/23/2024	EFT	PGE			484.54	10,647.21
Check	04/24/2024	EFT	PGE			554.42	11,201.63
Check	04/26/2024	EFT	Canby Utility	190236		163.29	11,364.92
Total 650-00 · Utilities						11,364.92	11,364.92
<b>655-00 · Consultant Services</b>							
Bill	04/30/2024	CIWD-1081	Consistent Image Web Design	Monthly Web Maintenance - Apr...		100.00	100.00
Total 655-00 · Consultant Services						100.00	100.00
<b>665-00 · Radio Maintenance Fees</b>							
Bill	04/01/2024	INV819124	Day Wireless Systems Inc.	Mountain View Water Tank - ma...		4,727.28	4,727.28
Bill	04/17/2024	INV821124	Day Wireless Systems Inc.	New Jumper & Antenna, mounti...		1,957.50	6,684.78
Total 665-00 · Radio Maintenance Fees						6,684.78	6,684.78
<b>670-00 · Legal Services</b>							
Bill	04/30/2024	13718	Northwest Local Governmen...	Re: T3 Contract Dispute		513.00	513.00
Total 670-00 · Legal Services						513.00	513.00
<b>675-00 · Financial Services</b>							
Check	04/12/2024			Service Charge		260.66	260.66
Bill	04/30/2024	165765	Talbot, Korvola & Warwick, ...	April monthly bookkeeping		550.00	810.66
Total 675-00 · Financial Services						810.66	810.66
<b>680-00 · Audit Fees</b>							
Bill	04/19/2024	FYE 23 Filing Fee	Secretary of State Audits Di...	Filing fee for FY23 Annual Audit		300.00	300.00
Total 680-00 · Audit Fees						300.00	300.00

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**Clackamas 800 Radio Group**

**Profit & Loss Detail**

April 2024

Type	Date	Num	Name	Memo	Class	Amount	Balance
<b>685-00 · Miscellaneous Expenses</b>							
Bill	04/17/2024	BF060605AE032	USDA Forest Service	Review app to install signs - Cla...		135.00	135.00
Total 685-00 · Miscellaneous Expenses						135.00	135.00
<b>686-00 · Meeting Expenses</b>							
Bill	04/29/2024	0010861463-01	Oregonian Media Group	Public mtg notice		128.88	128.88
Total 686-00 · Meeting Expenses						128.88	128.88
<b>703-00 · Capital Outlay</b>							
<b>703-01 · Buildings &amp; Land Improvement</b>							
<b>703-011 · Land Improvement</b>							
Bill	04/10/2024	10574	Securasite LLC	Project Management time sheet...	13 Tom Dick an...	9,200.00	9,200.00
Total 703-011 · Land Improvement						9,200.00	9,200.00
<b>703-013 · Tower</b>							
Bill	04/26/2024	INV822804	Day Wireless Systems Inc.	Polivka Tower	08 Polivka	42,159.11	42,159.11
Bill	04/26/2024	INV822805	Day Wireless Systems Inc.	Linhart Tower	14 Lenhart	40,600.67	82,759.78
Bill	04/29/2024	INV823033	Day Wireless Systems Inc.	Pete's Mtn Tower	07 Pete's	40,860.41	123,620.19
Total 703-013 · Tower						123,620.19	123,620.19
Total 703-01 · Buildings & Land Improvement						132,820.19	132,820.19
<b>703-02 · Radio Backbone</b>							
<b>703-021 · Simulcast / Master Site</b>							
Bill	04/22/2024	1187120959	Motorola Solutions	System - Milestone billing #5	40 All	436,190.20	436,190.20
Total 703-021 · Simulcast / Master Site						436,190.20	436,190.20
Total 703-02 · Radio Backbone						436,190.20	436,190.20
Total 703-00 · Capital Outlay						569,010.39	569,010.39
Total Expense						605,418.04	605,418.04
Net Ordinary Income						-604,369.09	-604,369.09
<b>Net Income</b>						<b>-604,369.09</b>	<b>-604,369.09</b>

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# Clackamas 800 Radio Group

## Trial Balance

As of April 30, 2024

05/13/24

Accrual Basis

	Apr 30, 24	
	Debit	Credit
115-00 · Cash/Checking Account	1,034,039.07	
11000 · Accounts Receivable	43,783.32	
120-00 · Member Fees Receivable	0.00	
12000 · Undeposited Funds	0.00	
150-00 · Prepaid Expenses	1,495.04	
160-00 · Buildings and Towers	51,370,567.15	
165-00 · Radio Backbone	15,627,302.80	
166-00 · Equipment	8,732,747.00	
167-00 · Work In Progress	0.00	
169-00 · CIP	0.00	
175-00 · Accumulated Depreciation		16,918,530.50
190-00 · Leased Assets	5,041,399.00	
195-00 · Accumulated Amortization		456,504.00
180-00 · Deferred O/F-P25 Maintenance	6,081,616.00	
201-00 · Accounts Payable		592,729.46
201-02 · Other Accounts Payable	0.00	
202-00 · Partner Prepayment	0.00	
210-00 · Reimb due Clackamas County	0.00	
250-00 · N/P - CCB (Microwave)	0.00	
290-00 · Operating Lease < 1 year		113,349.00
280-00 · Prepaid Lease Income		1,709,027.78
295-00 · Operating Lease > 1 year		4,659,161.00
300-00 · Fund Balance	0.00	
300-01 · GLTDAG	0.00	
310-00 · Investment in Fixed Assets		53,862,036.66
320-00 · Retained Earnings, Prior		9,684,110.62
405-00 · Members Contracts		223,709.00
410-00 · Partners Fees		2,616,864.00
431-00 · Interest Income		9,964.23
435-00 · Lease Revenue		72,168.19
435-01 · Lease Revenue from PGE		178,333.33
440-00 · Miscellaneous Income		13,817.03
451-00 · Intergovernmental - Grant Funds		1,407,440.37
605-00 · Site Rental	268,836.41	
610-00 · Fuel/Generators	23,484.11	
615-00 · HVAC Maintenance	25,416.25	
620-00 · Landscape Maintenance	35,112.00	
625-00 · Generator Maintenance	53,550.67	
630-00 · UPS Maintenance	2,698.92	
635-00 · Battery Maintenance		360.00
640-00 · Building Maintenance	41,215.90	
645-00 · Insurance	66,279.00	
650-00 · Utilities	103,990.38	
655-00 · Consultant Services	2,125.00	
660-00 · WCCCA System Fees	1,080,162.00	
665-00 · Radio Maintenance Fees	86,860.06	
665-01 · Radio Maintenance Service	21,515.37	
668-00 · Fire Sta Alerting Oper. Expense	117,158.03	
670-00 · Legal Services	3,698.00	
675-00 · Financial Services	14,085.99	
680-00 · Audit Fees	7,750.00	
685-00 · Miscellaneous Expenses	3,805.68	
686-00 · Meeting Expenses	290.24	
703-011 · Land Improvement	102,342.28	
703-012 · Building	132,621.65	
703-013 · Tower	285,624.20	
703-014 · Generator	3,506.30	
703-021 · Simulcast / Master Site	1,883,635.92	
703-024 · Paging	15,160.00	
703-031 · Security System	9,353.49	
703-032 · DC Power	36,383.58	
703-034 · Microwave	7,105.90	
703-036 · Fire Station Alerting	151,388.46	
<b>TOTAL</b>	<b>92,518,105.17</b>	<b>92,518,105.17</b>

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# Clackamas 800 Radio Group

## Balance Sheet

As of April 30, 2024

	Apr 30, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
115-00 · Cash/Checking Account	1,034,039.07
<b>Total Checking/Savings</b>	1,034,039.07
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	43,783.32
<b>Total Accounts Receivable</b>	43,783.32
<b>Other Current Assets</b>	
150-00 · Prepaid Expenses <span style="border: 1px solid red; padding: 2px;">Prepaid storage rent for May</span>	1,495.04
<b>Total Other Current Assets</b>	1,495.04
<b>Total Current Assets</b>	1,079,317.43
<b>Fixed Assets</b>	
160-00 · Buildings and Towers	51,370,567.15
165-00 · Radio Backbone	15,627,302.80
166-00 · Equipment	8,732,747.00
175-00 · Accumulated Depreciation	-16,918,530.50
190-00 · Leased Assets	
195-00 · Accumulated Amortization	-456,504.00
190-00 · Leased Assets - Other	5,041,399.00
<b>Total 190-00 · Leased Assets</b>	4,584,895.00
<b>Total Fixed Assets</b>	63,396,981.45
<b>Other Assets</b>	
180-00 · Deferred O/F-P25 Maintenance	6,081,616.00
<b>Total Other Assets</b>	6,081,616.00
<b>TOTAL ASSETS</b>	<b>70,557,914.88</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
201-00 · Accounts Payable	592,729.46
<b>Total Accounts Payable</b>	592,729.46
<b>Other Current Liabilities</b>	
290-00 · Operating Lease < 1 year	113,349.00
<b>Total Other Current Liabilities</b>	113,349.00
<b>Total Current Liabilities</b>	706,078.46
<b>Long Term Liabilities</b>	
280-00 · Prepaid Lease Income	1,709,027.78
295-00 · Operating Lease > 1 year	4,659,161.00
<b>Total Long Term Liabilities</b>	6,368,188.78
<b>Total Liabilities</b>	7,074,267.24
<b>Equity</b>	
310-00 · Investment in Fixed Assets	53,862,036.66
320-00 · Retained Earnings, Prior	9,684,110.62
Net Income	-62,499.64
<b>Total Equity</b>	63,483,647.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>70,557,914.88</b>

The Current Net Income	62,499.64	-	ing principles general	Current Month Equity	63,483,647.64	+	Recorded
CU Prior Month Net Income	541,869.45	-	se, certain receivab	Prior Month Equity	64,088,016.73	-	ounting
PI Total	-604,369.09	*	tion, these stateme	Total	-604,369.09	*	Page 1
accounting principles generally accepted in the United States of America. These financial				ion			
engagement, and therefore no assurance is provided.							

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05/13/24

### Clackamas 800 Radio Group

## A/R Aging Detail

As of April 30, 2024

Type	Date	Num	Name	Due Date	Aging	Open Balance
<b>Current</b>						
Total Current						
<b>1 - 30</b>						
Total 1 - 30						
<b>31 - 60</b>						
Total 31 - 60						
<b>61 - 90</b>						
Invoice	02/23/2024	24-145	ODOT	02/23/2024	67	4,800.27
Invoice	02/26/2024	24-152	ODOT	02/26/2024	64	54.35
Total 61 - 90						4,854.62
<b>&gt; 90</b>						
Invoice	06/01/2022	2019-2069	Colton Fire	06/01/2022	699	18,348.55
Invoice	07/01/2022	22-106	Colton Fire	07/01/2022	669	20,640.00
Credit Memo	11/15/2023	24-142	KATU	11/15/2023	167	-59.85
Total > 90						38,928.70
<b>TOTAL</b>						<b>43,783.32</b>

These financial statements omit all disclosures required by accounting principles generally accepted in the United States of America. Management has not recorded current capital assets, accumulated depreciation, depreciation expense, certain receivables and leases under GASB-87, which is a known departure from accounting principles generally accepted in the United States of America. In addition, these statements omit the statement of cash flows, which is a known departure from accounting principles generally accepted in the United States of America. These financial statements have not been subjected to an audit, review, or compilation engagement, and therefore no assurance is provided. Page 1